

Code of Behaviour:

The Board of Management will append its Code of Behaviour to the school's enrolment policy.

Garrafrauns National School

Code Of Behaviour

Introduction:

The ethos of our school is a major factor in establishing and maintaining high standards of Behaviour and discipline. This involves a strong sense of community within the school and a high level of co-operation between staff, pupils and parents. We all respect each other. Our Motto is: "Respect For All".

Aims:

- To promote positive behaviour.
- To protect the right of each child to learn. Discipline plays an important role in your child's development. School rules are intended to encourage self-discipline and a sense of responsibility.
- To foster a sense of mutual respect amongst all members of our school community.
- To ensure that the individuality of each child is respected.
- To outline a structure of fair sanctions which are available to teachers in response to negative behaviour.

Be An Active Learner:

School Work:

- Listen carefully.
- Be prepared for school.
- Take part in all classroom activities.
- Work to the best of your ability.
- Follow the Class Rules:
- Always get permission from the teacher to leave the classroom.
- Never interfere with the work of any other pupil.
- Respect the property of your classmates.
- Never throw anything in the classroom.
- Tippex is not allowed in the school.
- No chewing gum, fizzy drinks, sweet, popcorn or crisps allowed.
- The school is a litter-free zone.

Homework:

Homework will be given on a regular basis.

- Homework should be completed neatly.
- Homework (both oral and written) should be checked by parents before being signed each night.
- Note from parents must be sent to explain reasons for not doing homework.

The teacher will write a note in the homework diary to inform parents when homework has not been completed.

Lunch:

There will be two breaks. One at 11am and the second at 12.45pm. Children eat in the classroom at both breaks before going out to play. As our school has a healthy eating policy, we do not allow sweets, fizzy drinks or crisps. Our school has a nut-free policy and so do not allow any food products on the premises which may contain nuts.

School Bag:

Buy a school bag which is large enough to hold A4 size books. Check your child's bag and diary every evening for notes or messages from school.

Labels:

Label all uniforms, books, pencils, lunch boxes etc.

Bus:

Infant children who travel by bus should be collected at 1.50pm.

Green School:

- The school has been awarded five Green Flags. It is expected that all children attending the school will participate in all recycling activities to protect and care for our school environment. We encourage all parents to continue this practice at home.

Active School:

- We have received our first Active Flag in our school. It is expected that all children attending the school will participate in all physical activities unless there is a doctor's letter that states otherwise. We encourage parents to ensure that your child gets a minimum of 30 minutes exercise each day.

Be Dressed For School

Uniform:

Wear the correct school uniform every day. The school uniform consists of:

Girls: Grey Pinafore, Royal Blue Cardigan, and light blue shirt. Grey or Black tights and Black shoes. Royal blue

elasticated tie, for special occasions.

Boys: Grey Pants, Royal Blue Jumper and Light Blue shirt/t-shirt, royal blue tie and black shoes.

School Tracksuit: Royal Blue hoody with crest, plain navy bottoms and pale blue T- shirt Runners must be worn with tracksuit.

- Flat shoes must be worn in the interest of safety.
- Jewellery should not be worn except for stud earrings.
- School tracksuit should be worn on PE days only.
- **Names** should be clearly marked on school clothes.
- Hair dyes, gels, make-up and other chemicals should not be used while in school in the interests of health and safety.
- If for any reason you cannot wear the school uniform on a particular day, please bring a note of explanation from a parent.

Be In the Right Place At The Right Time

School Time: 9.10 a.m. – 2.50 p.m.

- You should be in school every day.
- Your parents should contact the school if you are sick and let them know how long they expect you to be absent.
- A signed note from your parents must be sent to your teacher after all absences.
- A signed note must be sent to your teacher if you ever have to leave the school for any reason before the school closing time.

According to the terms of the Education Welfare Act 2002, parents of pupils who do not attend school regularly (miss more than 3 days in 20 without sufficient explanation) will be asked to come to the school to explain the absence. The Principal must inform the Educational Welfare Office when any pupil has been absent for more than 20 days in a school year.

Coming To School:

- The school opening time is 9.10 am.
- Pupils should not arrive before 9.10am

Lunch Time:

- Children eat their lunches in the classroom when the bell rings.
- Teachers must be out in yard before pupils.
- Children must stay outside at playtime.
- When break is over, children line up in an orderly manner, and are taken to the classroom by their teacher.

After School:

- School finishes at 2.50pm.
- Line up in an orderly manner when the teachers tell you.
- You must leave the school grounds straight away after school
- Children line up for the bus or for collection by parents, at the school gate.

Be Respectful Of People

- Respect everyone.
- Be Kind.
- Be courteous to other students, staff and visitors to the school
- Never harass, intimidate, threaten, bully, jeer, belittle or undermine other people. Bullying will not be tolerated. {See our Anti-Bullying Policy}
- Bad language is strictly forbidden.

Be Respectful Of Property

- Never write on or mark tables, chairs, doors or walls.
- Always leave toilets and wash hand basins in a clean and tidy condition.
- Respect the property of your fellow students.
- Never interfere with or take another pupil's property without permission.
- The playground is a litter free zone.
- Do not climb walls, trees or railings.

Be Careful and Play Safely In the Yard

- Respect the right of others to play in a safe and happy atmosphere.
- Stay in the playground during lunchtime.
- Play in your designated area.
- All types of rough play are strictly forbidden.
- When the bell rings you must stop play. Go to the line immediately and wait quietly for instruction from the supervising teachers.

Mobile Phone/Electronic Games

- Children are not allowed to have mobile phones/electronic games during school hours or at any school related activities. We consider Health & Safety, Social Interaction and a secure and Safe Environment to be of paramount importance.
- Children who need to contact home during school may do so by using the school phone with the teacher's permission.

Strategies for Promoting Positive Behaviour:

- Praise and affirmation.
- A comment or reward stamp/star or care credit in a pupil's diary.
- A visit to another member of staff or to the Principal for commendation.
- A system of merit marks/stamps.
- Delegating some special responsibility or privilege.
- A mention to parent, written or verbal communication.
- Reward systems – trips to library, playground, extra sporting activities etc.

General Misconduct:

Strategies for Dealing with Unacceptable Behaviour. The nature of the behaviour will determine the strategy. This will be determined by the teacher.

- Reprimand – including advice on how to improve.
- Prescribing extra work.
- Communication with parents.
- Temporary separation from peers and or loss of privileges.
- Referral to Deputy Principal/Principal.
- Take note of incident.
- Write out incident.
- Suspension/expulsion (in accordance with rule 130 of the Rules for National Schools as amended by Circular 7/88)

Serious Misconduct:

- The matter will be dealt with by the Principal and teacher.
- Parents will be informed in writing and will be requested to come to the school to discuss the matter with the teacher and the Principal.
- In the case of further breaches of discipline, parents will be requested in writing to come to the school and will be informed by the Principal that a further breach of discipline would necessitate a meeting with the Chairperson of the Board of Management.
- In such circumstances, the Chairperson of the Board of Management will be informed and the parents will be requested in writing to attend the school to meet the Chairperson and the Principal and/or teacher.

Gross Misconduct:

In such circumstances, the parents will be immediately summoned to the school to meet with the Principal. The Board shall authorize the Chairperson or Principal to sanction an immediate suspension, pending a discussion of the matter with the parents. The maximum initial period of such exclusion shall be three school days. A special decision of the Board of Management is necessary to authorize a further period of exclusion up to a maximum of ten school days to allow for consultation with parents/guardians and other professionals

if necessary, to continue. In exceptional circumstances, the Board of Management may authorize a further period of exclusion in order to enable the matter to be reviewed. (Rule 130 of the Rules for National Schools).

Reviewed: October 2017

Signed: _____ **{Chairperson}**

Signed: _____ **{Principal}**